



Higher Education Student Charter

*Excellence, Passion, Team Work, Integrity, Innovation,
Sustainability, Valuing Others, Supportiveness*



With excellence in
Environmental and Land Based Training

Recognising the best organisations
for training and development solutions

Principal: Tim Jackson BTech (Hons), PGCE

Our Mission

To inspire learners to recognise and achieve their full potential

Our Values

Excellence, Passion, Team Work, Integrity, Innovation,
Sustainability, Valuing Others and Supportiveness

Sparsholt College Hampshire, incorporating Andover College

The *Higher Education Student Charter* was reviewed and confirmed by the College in March 2017. This supersedes the previous publication and is effective from 30 March 2017.

Equality Impact Assessment	Conducted: May 2013
Originator: Head of Faculty – Higher Education	Located: College Intranet
	Located: College Website
Date of next scheduled review:	<i>January 2020</i>

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The Sparsholt College Higher Education Student Charter explains how the College is committed to delivering a student experience that not only meets but exceeds your expectations. It lays out our commitment to helping you to achieve your aspirations, to pursue your ambitions, and to prepare you for a successful career in your chosen industry.

The Sparsholt College Vision for Higher Education:

The specialist Higher Education institution, a key national and international provider of specialist Higher Education in the applied science of land, environment and sustainable resource management which excels in 'research into practice' at Foundation, Honours and Masters degree levels.

The Sparsholt Graduate

We are committed to developing graduates who:

- Are ambitious and independent learners who possess sound academic and applied knowledge across the spectrum of the Land and Environment sector.
- Develop and utilise effective research, investigative and technical skills.
- Have an enterprising outlook and are capable of a logical, analytical and creative approach to study and progression.
- Are committed to professional learning in pursuit of personal, academic and career development.

The Higher Education Academic Strategy sets out a clear commitment from the College to deliver a successful College experience under the following key themes:

- The College will provide an educational experience underpinned by applied professional and industry related practice and research that inspires, engages and challenges students and promotes success in an inclusive and supportive environment.
- Through and beyond the curriculum, the College will enable students to develop skills and gain experience through work related learning to prepare them for success in progression to further study and graduate employment.
- The learning and study environments will provide Higher Education students with the support and guidance to meet their own and the College's aspirations within a high quality teaching and learning environment.
- The College will promote the concept of the independent learner, who adopts a shared responsibility for learning and the enhancement of learning to enrich their overall experience.

Our commitment to you

We will provide you with:

- Accessible course/unit handbooks containing key information, assessment criteria, contact hours and how we will teach and assess you.
- Information regarding assessment arrangements, deadlines for assignments and time frames for feedback on submitted work.
- Clear, timely, constructive feedback on your work.
- Information on course costs, payment methods and an estimate of any additional costs such as field trips.
- Information about what to do if you are dissatisfied with the college or your course.
- Timely responses to your queries.
- Timetables at the start of the academic year and timely notice of timetable changes.

Your commitment to the College

In response to information provided you are expected to:

- Familiarise yourself with the College's rules and regulations.
- Familiarise yourself with your course/unit information and follow procedures regarding assessment arrangements.
- Review the feedback provided on your work and use it to improve your performance.
- Ensure that you understand your course costs, equip yourself with the necessary resources to undertake your studies and pay all fees on time.
- Use the agreed channels to communicate with, and respond to, your tutor or the College within a reasonable time frame.
- Ensure your contact details are correct and up to date.
- Inform the College of any absences due to illness using the appropriate channels.

Our shared commitment to each other

We value your views and will:

- Provide regular formal and informal opportunities for you to comment on any aspect of your studies and college life.
- Tell you what action we have taken as a consequence of your feedback.
- Support course representatives to undertake their activities.

In return you are expected to:

- Provide timely and constructive feedback to us on your studies.
- Familiarise yourself with the work of your course representatives.
- Support your course representatives and communicate with them.

Each course will select representatives from within each year group to represent the views and opinions of said group. These elected representatives will attend Cross College Learner Voice meetings and comprise the Sparsholt College Higher Education Student Council who are committed to:

- Gathering views and feedback regarding the course from all members of the group they have been elected to represent.
- Informing the HE quality team and Student Services of any feedback from the student body and participating in informed discussion about all such matters.
- Attending scheduled meetings of the Learner Voice and HE Student Council, ensuring the conveyance of information from meetings to their respective student groups.
- Attending and contributing to the bi-annual Board of Studies held in conjunction with the University of Portsmouth.
- Participating in the development of a student focussed HE experience that exceeds expectations.