

## **International tuition fees policy**

This document refers to the international tuition fees required of students not ordinarily resident in the UK/EU prior to the commencement of their studies at the College.

### **1. Annual tuition fees**

1.1 Students who are responsible for the payment of their own annual tuition fees are eligible to pay their fees in two equal instalments. The first instalment is due on the first day of the Autumn term, and the second instalment is due on the first day of the Spring term.

1.2 Payment of tuition fees will not be requested from students if the College has evidence that a third party is paying the student's annual tuition fees.

1.3 Annual tuition fees are payable for each year of study.

1.4 Annual tuition fees are inclusive of examination and registration fees.

1.5 Annual tuition fees are guaranteed for the normal duration of a student's course of studies. That is, the annual tuition fees due in the first year of a course will remain the same for normally successive years of a course of studies. However, if a student intermits (officially takes time away) after a full year's study, they will be liable to pay the tuition fees currently applicable when they recommence their studies.

1.6 Annual tuition fees will not be reduced for students who start their course late.

### **2. Fees deposits**

2.1 Students requiring a Tier 4 (General) student visa, whether they are classed as visa national or a non-visa national, will be required to pay a fees deposit prior to the issuance of a CAS. Visa national students will be required to pay a tuition fees deposit of £2000; non-visa national students will be required to pay a tuition fees deposit of £1000.

2.2 Fees deposits are subject to a separate International Tuition Fees Deposit Refund Policy.

### **3. Other fees and costs**

3.1 Courses may involve additional costs for which separate fees are required. These may include educational visits, special equipment, special clothing, etc.

### **4. Repeat/returning to study**

4.1 If a student is repeating a period of study or returning to their studies from a period of intermittance, they are liable to pay the current applicable tuition fees.

### **5. Remission of tuition fees**

5.1 Students on Further Education courses may be eligible for remission of annual tuition fees. Details are available from the International Office.

### **6. Transfers**

6.1 Students transferring to a College course from another institution will be liable to pay tuition fees on a pro rata basis. That is, they will be liable for Sparsholt College tuition fees recalculated from the date that they commence their studies at the College.

## **7. Withdrawal and Intermittance**

7.1 If a student withdraws from their course of studies they will be liable to pay the tuition fees in accordance with the two liability points outlined in 7.3 below.

7.2 If a student intermits (officially takes time away) from their course of studies they will be liable to pay the tuition fees in accordance with the two liability points outlined 7.3 below.

### **7.3.1 First liability point – prior to 1<sup>st</sup> February**

Students who withdraw or intermit during the first three weeks of the Autumn term will be liable to pay the tuition fees on a pro-rata basis for the weeks that they have attended.

Students who attend for more than three weeks of the Autumn term but who withdraw or intermit prior to the 1<sup>st</sup> February will be liable to pay 50% of the tuition fees due.

### **7.3.2 Second liability point – 1<sup>st</sup> February and thereafter**

Students who withdraw or intermit on or after 1<sup>st</sup> February will be liable to pay the full annual tuition fees.

ENDS.